



UNITED STATES DEPARTMENT OF COMMERCE  
National Oceanic and Atmospheric Administration  
NATIONAL MARINE FISHERIES SERVICE  
Northeast Fisheries Science Center  
166 Water Street  
Woods Hole, MA 02543-1026

June 21, 2010

MEMORANDUM FOR: All At-Sea Monitors

FROM: Amy S. Van Atten  
Branch Chief, FSB

*Patricia Yoos  
for*

SUBJECT: Trip Data Release

The Observer Program has a Trip Data Release Policy through which vessel owners and Captains can request copies of the data collected by observers working on their vessels. We are now expanding that to include trips on which At-Sea Monitors are deployed.

On each trip you make, ask the captain and owner (if present) if s/he would like a copy of the data you collected during the trip. Data can only be released to the vessel's owner or captain after s/he has completed and submitted one of the enclosed forms. Oral requests are not sufficient. The person requesting a copy of the data must print his or her name, provide their signature and address to where the data should be sent. Data can be released only to Captains or owners of the vessel.

Field diaries are not included in the releasable data and can not be copied.

Submit the signed form with your trip data.

Trip Data Release Requests for data that have already been sent to NMFS should be mailed to the address on the form: Chief, Fisheries Sampling Branch, NMFS, 166 Water St., Woods Hole, MA 02543.

If you have any questions or need additional copies of the Trip Data Release Form, please send your question or request to [patricia.yoos@noaa.gov](mailto:patricia.yoos@noaa.gov) or call 508-495-2338.

Please also remember to offer the Captain a Captain's Comment Card for your trip.

