



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NATIONAL MARINE FISHERIES SERVICE
Northeast Fisheries Science Center
166 Water Street
Woods Hole, MA 02543-1026

December 22, 2009

MEMORANDUM FOR: Northeast Fisheries Observer Program Observers
(EWTS Observers)

FROM: Amy S. Van Atten
Branch Chief, FSB

SUBJECT: Northeast Fisheries Observer Program and Biological Sampling
Manual Changes

Enforcement Boarding Observer Responsibilities

Sara Wetmore
FOR AMY VAN ATTEN

Enclosed you will find the most current Northeast Fisheries Observer Program Manual and Northeast Fisheries Biological Sampling Manual (stamped 01/01/10). Immediately replace both manuals with the updated versions included in this packet. Also included are updated logs. Discard all previous versions of each log and start using the revised logs provided in this packet **immediately**. All logs have been updated in some way, so at this point all logs should be recycled and replaced with the new ones. Please read the memo regarding manual changes thoroughly and contact KB McArdle (508) 495-2377 with any questions.

Also included in this packet are details regarding observer responsibilities when a Coast Guard boarding occurs. Please read the memo in detail and contact Sara Wetmore (508) 495-2227 with any questions.

Finally, more Fishermen's Comment Cards have been included for dissemination.

Thank you.

Enclosures: Northeast Fisheries Observer Program Manual
Northeast Biological Sampling Manual
Documentation of Changes made (binder)
Packet of new logs
Memo of changes made to each manual
Memo referencing enforcement boarding observer responsibilities
Copy of a Coast Guard Boarding Report
15 Fishermen's Comment Cards

