

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 1	January 28, 2013		
Monday	<i>NEFOP Program Introduction, Vessel/Trip Log</i>		Tech Park: Training Room and Back Cooler
0800	Training Overview/ General Housekeeping Introductions/Training Standards/Data Confidentiality	Tania Lewandowski Staff	Introduce training program and training staff General housekeeping and emergency procedures Program Standards. Key FOB procedure. Gear Check in Section One.
0915	NEFOP Program Introduction	Amy Van Atten	Student introductions. Overview of NEFOP Program and Fisheries Sampling Branch organization. Explains the important role of observers within US fisheries. Defines ASM/NEFOP program differences, NEFOP observer roles within fisheries management.
1000	Security Packages	Mary Romero	Issuance of fingerprint cards, instruction on how to properly complete security packages.
1030	Data Collection Overview	Mario Travaline	What happens to the observer data that is collected
1100	Introduction to Manuals <ul style="list-style-type: none"> • Biological Sampling Manual • Program Manual • Cheat Sheets Introduction to Manual Game	Giovanni Gianesin Mario Travaline	Introduce issued reference manuals: Program Manual; Biological Sample Manual; Cheatsheets. Trainees practice using their materials by playing ‘The Manual Game’.
1200	LUNCH		
1300	Vessel and Trip Log	Diana Cowan Giovanni Gianesin	Basic summary of the trip and the first paper & digital log of the trip the observer collects.
1400	Geographical and Statistical Areas	Diana Cowan	An overview of the geographical and statistical areas. Observer will learn how to use charts to plot positions while at sea.
1500	Mentor Meetings	Training Staff	Trainees meet with an assigned mentor to discuss the progression of training and voice any concerns.

HOMEWORK ASSIGNMENT: Introduction to Observing
Additional Readings: *Laws Governing Fisheries Observer Program, NERO & FSB Website Main Page and ‘Bycatch of wintering common and red-throated loons’, Science Spotlight Ageing Fish*
FSB Readings and Subject Readings: Introduction Section, Overview of Biological Sampling Priorities, Age Structure Workshop, Knife Safety Overview
Program Manual: Vessel & Trip & Common Log pp. 1-20 and Length Frequency pp. 280-285
Biological Sampling Manual: Introduction pp. 1-3

Editor of the Day: Kris Tholke

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 2 Tuesday	January 29, 2013		Tech Park: Training Room and Chiller Room
HOMEWORK DUE: Introduction to Observing			
0800	Collecting Log Variables Fish Disposition Codes	Giovanni Giancesin Mario Travaline	Defines common haul variables, header information, order of logs, and page numbering. Instruction on how to record species on paper and digital logs and why they are kept or discarded.
0930	Sea Bird Identification	Gina Shield	Classroom presentation of seabird identification with accompanying lab, followed by hands-on quiz
1130	Fish ID In Class Session	Giovanni Giancesin	Highlight Northeast fish species from the fish lab in a classroom setting to review difficult to identify species and characteristics.
1200	LUNCH		
1300	<u>Fish Biological Sampling Workshop Part 1 (Classroom):</u> Length Frequency Log and Exercise Biosampling Manual Overview	Diana Cowan Meghan Plourde Kara Gibbons	Introduces trainees to their biological sampling gear (e.g. measuring board, length frequency strips, scales, Biosampling Manual) and how to record lengths of priority species. The workshop includes hands on activities using their biological sampling gear.
1400	<u>Fish Biological Sampling Workshop Part 2 (Chiller Room):</u> Age Structure Workshop Knife Safety	Giovanni Giancesin Mario Travaline Megan Reynolds	Practical instruction in the safe removal of age structure samples and how to store and ship them.
<p>HOMEWORK ASSIGNMENT: Length Frequency Homework <u>FSB Readings and Subject Readings:</u> Trawl Gear Description, Using Vernier Calipers, Trawl Section (Section 4) <u>Program Manual:</u> Trawl Fishery pp. 44-63 <u>Fish ID Manuals:</u> An Overview of Field ID Technique Manual, NMFS Manual: <i>Guide to Marine Fishes from Maine to Cape Hatteras</i>, NC</p> <p style="text-align: center;">Editor of the Day: Kara Gibbons/Meghan Plourde 8:00-930</p>			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 3 Wednesday	January 30, 2013		Tech Park: Training Room & Chiller Room
HOMEWORK DUE: Length Frequency Homework			
0800	Species Verification Program (SVP)	Giovanni Gianesin	Species Verification Program: Overview of the SVP and a guide to properly photographing fish.
0815	Trawl Fisheries 1-Introduction 2-Trawl Gear Log and Calipers	Dominique St. Amand	Intro to the trawl gear and fishing practices of the northeast and overview of the trawl gear data log. Hands on exercise involving proper use of measurement calipers.
1130	LUNCH		
Session Times: 1230-1445	Session 1: Group 1 then Group 2 <u>Fingerprinting</u> Station 1: Admin Office Station 2: Digital ID Pictures Station 3: Photocopy 2 forms of ID Photocopy of First Aid/CPR	Mary Romero Diana Cowan Megan Reynolds	All individuals will be fingerprinted as a part of the mandatory federal background check. What to Bring: <ul style="list-style-type: none"> • 2 forms of ID (drivers license, passport, SS card, military ID, birth certificate, etc) • Current Red Cross or American Heart Association CPR and First Aid Card
	<u>Issue Safety Gear</u>	Mike Tork Lauren Carroll	Safety Gear Check In. Instruction of approved safety gear equipment usage (Immersion suit; PFD; signal mirror; strobe light; whistle).
Session Times: 1445-1700	Session 2: Group 2 then Group 1 <u>Fish ID Lab 1</u>	Giovanni Gianesin Mario Travaline	Lab: Northeast fish species identification Location: Back Parking lot fish cooler What to Bring: <ul style="list-style-type: none"> • Closed toed shoes & Sweatshirt/jacket • Pen/pencil • Notebook/Fish ID Worksheet/Fish ID Guides
HOMEWORK ASSIGNMENT: Safety Quiz <u>Additional Readings:</u> <i>USCG Press Release Urgent Distress Call</i> <u>FSB Readings and Subject Readings:</u> Safety Section (Section 7)			

TIME	PRESENTATION/ACTIVITY	FACILITATOR	DESCRIPTION
DAY 4 Thursday	January 31, 2013		Tech Park: Training Room
<i>Safety Training</i>			
HOMEWORK DUE: Safety Quiz			
0800	Fish Quiz	Giovanni Giancesin	
0815	Introduction to NEFOP Safety Program	Lauren Carroll	Overview of the NEFOP Safety Program
0830	McMillan Offshore Survival	John McMillan	In depth at-sea safety training: Identifying potential risks; Emergency problem solving; vessel safety & stability; Mayday calls; proper use of safety equipment; Station bill; Life raft components; hypothermia
1200	LUNCH		
1300	Safety Checklist <ul style="list-style-type: none"> • Safety Checklist • EVIC Card • Safety Deficiency Reports • USCG Safety Decal 	Mike Tork Lauren Carroll	Detailed checklist required prior to deployment on a fishing vessel. Procedures observers must take when vessel safety is not properly met.
1400	McMillan Offshore Survival Flares & Firefighting	John McMillan	Students are instructed on the various types of required signal flares; practice using flares; put out controlled fire using fire extinguishers typical to commercial fishing vessels. Proper Attire: <ul style="list-style-type: none"> • Closed toed shoes • Long pants
HOMEWORK ASSIGNMENT: Safety Memo Signed, Review Fish ID			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 5 Friday	February 1, 2013		Tech Park: Training Room, MassMaritime Academy Pool, Wareham, MA
Homework Due: Safety Quiz & Safety Memo**Signed**			
0800	USCG Fishing Vessel Safety	Ted Harrington, USCG	Representative of the USCG Safety Program directly working with the fishing industry for safety compliance. Provides students a different perspective of safety aspects within the fishing industry.
0900	McMillan Offshore Survival	John McMillan	Continuation of Survival Training
1145	LUNCH		
1245	Leave Tech Park for the pool		
1300	McMillan Offshore Survival Mass Maritime Pool: Water Session	John McMillan Lauren Carroll <u>GOV Drivers</u> Sprinter: Lauren Carroll Sprinter: Mike Tork	Practical survival training in the water. What to Bring: (Change at Tech Park) <ul style="list-style-type: none"> • Bathing Suit • Towel • White T-shirt and long pants to get into the pool • Additional dry change of clothes • PFD • Survival Suit
HOMEWORK ASSIGNMENT: Introduction to Data Collection Additional Readings: <i>Common Heritage or Tragic Commons</i>			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 6 Monday	February 4, 2013		Trawl Fisheries Cont., Fish ID Lab 2, Electronic Data 1
			Tech Park: Training Room and Chiller Room
HOMEWORK DUE: Introduction to Data Collection			
0800	Fish Quiz	Giovanni Gianesin	
0815	Trawl Fisheries Continued 3- Gear Modification/Specialized Nets 4- Recording gear mods/specialized nets	Kara Gibbons	Trawl fishery data logs & specialized gear description/identification
1015	Special Management Programs	Sara Weeks	USCA; Closed Area I; Closed Area II; Regular BDAS; Specialized gear
1045	Trawl Fisheries Cont. 5- Trawl Haul Log 6- Twin Trawl Gear	Kara Gibbons	Instruction on the trawl haul log. Recording twin trawl gear and haul logs.
1145	Small Mesh Endorsement Review	Kelly Neville	Classroom presentation on small mesh fisheries (eg. squid) and their unique protocols.
1200	LUNCH		
Session Times: 1300-1445	Session 1: Group 2 then Group 1 <u>Fish ID Lab 2</u>	Giovanni Gianesin Mario Travaline Megan Reynolds	Lab: Northeast fish species identification Location: Back Parking lot fish cooler What to Bring: <ul style="list-style-type: none"> • Closed toed shoes & Sweatshirt/jacket • Pen/pencil • Notebook/Fish ID Worksheet/Fish ID Guides
Session Times: 1445-1645	Session 2: Group 1 then Group 2 <u>Electronic Data Collection Part 1</u> Introduction to Toughbooks & OBSCON Digital Camera Overview	Charles Dunlap Christopher Tholke Tania Lewandowski	Introduction and issuance of the Toughbook and digital cameras. Introduction of OBSCON and recording a mock trip. Digital camera protocols & photo upload
	Fish ID Review Session	Giovanni Gianesin Mario Travaline Megan Reynolds	Students will review all fish species. Mock exams will be issued as needed This is an open ended review session and will be available as long as needed
HOMEWORK ASSIGNMENT: Study for fish ID Exam, begin Trawl Take Home Scenario, Finish Species ID Assesment			
<u>FSB Readings and Subject Readings:</u> Catch Estimation Section (Section 6), Calculating Catch Estimation and Sampling, Sea Turtle / Marine Mammal Bio. Sampling			
<u>Additional Readings:</u> <i>Size of Subsample: Affect Est. of Catch Comp., Harbor Porpoise Take Reduction Plans (Mid Atlantic & New England)</i>			
<u>Program Manual:</u> Catch Composition, Catch Estimation and Discard Log pp. 286-306			
<u>Biological Sampling Manual:</u> Catch Estimation Guidelines pp. 66-69			
<u>Marine Mammal ID Guides:</u> Review ID information			
Editor of the Day: Megan Plourde and Kris Tholke			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 7 Tuesday	Fish ID Exam, Catch Est/Comp, Marine Mammal ID		Tech Park: Training Room
0800	Group 1: Fish Identification Exam <ul style="list-style-type: none"> • <i>Open Book Practical</i> • <i>Closed Book Practical</i> <i>BOTH exams require a minimum of 85% successfully pass NEFOP certification.</i>	Mario Travaline Giovanni Giancesin Megan Reynolds	Fish ID Exam: <u>Open Book:</u> All materials issued during training may be utilized during this portion of the exam. <u>Closed Book:</u> No materials may be used for this portion of the exam.
0830	Group 2: Arrive at Tech Park, study session	Tania Lewandowski	Preparation for Fish Exam
0900	Group 2: Fish Identification Exam <ul style="list-style-type: none"> • <i>Open Book Practical</i> • <i>Closed Book Practical</i> <i>BOTH exams require a minimum of 85% successfully pass NEFOP certification.</i>	Giovanni Giancesin Mario Travaline Megan Reynolds	Fish ID Exam: <u>Open Book:</u> All materials issued during training may be utilized during this portion of the exam. <u>Closed Book:</u> No materials may be used for this portion of the exam.
1000	Catch Estimation Catch Estimation In-Class Workshop	Giovanni Giancesin Diana Cowan Mario Travaline	In depth estimation methods and scenarios for accurate estimation of the catch & instruction on associated data logs
1200	LUNCH		
1300	Trawl Trip Preparation	Tania Lewandowski	Overview of what to bring and expect during trawl training trip.
1310	Safety Exam Review	Lauren Carroll	Review for Safety Exam/Practical
1330	Continuation of Catch Estimation: Discard Log Catch Composition Standard Conveyor Belt Protocols	Giovanni Giancesin Diana Cowan Mario Travaline	Class exercises to complement lectures.
1445	Marine Mammal Identification	Bill Greer	Classroom instruction on marine mammal characteristics a NEFOP observer may encounter.
HOMework ASSIGNMENT: Prepare for Trawl Trip, begin Large Checker Pen Volume to Volume Exercise Homework, complete Trawl Scenario Homework *Catch Estimation Group HW: Group 1 @ 1600 and Group 2 1630* Additional Readings: ‘Bottom Tending Gear Used in New England’, ‘Sea Grant Fact Sheet: Bycatch’, <i>Getting a Grip on Bycatch</i> , and ‘An Intro to the History of Fishes in the Gulf of Maine’, <i>Brief History of the Groundfish Industry in New England</i> Editor of the Day: Kris Tolke			

TIME	PRESENTATION/ACTIVITY	DESCRIPTION
DAY 8	February 6, 2013	
Wednesday	<i>Trawl Training Trip</i>	Tech Park: Training Room & Woods Hole Pier
HOMEWORK DUE: Trawl Take Home Scenario		
	<p><u>Trawl Training Trip</u></p> <p>Rain Date: Feb. 7, 9 or 10</p> <p>F/V Equinox Training Trip Lead: Mario Travaline/Megan Reynolds</p> <p>F/V Caitlyn Elizabeth Training Trip Lead: Giovanni Giancesin</p> <p>Additional directions for day's events will be provided.</p> <p>What to bring: <u>Safety Gear:</u></p> <ul style="list-style-type: none"> • Survival Suit with all attachments • PFDs (must be worn throughout trip) <p><u>Personal Gear:</u></p> <ul style="list-style-type: none"> • Sunscreen & sunglasses • Watch • Food • Water • Any needed prescribed medications • Wear layers • Hat <p><u>Work Gear:</u></p> <ul style="list-style-type: none"> • Boots • Gloves • Foul weather gear • Pencils & Clipboard • Waterproof Notepad • Cheat Sheets • Biological Sampling Manual 	
HOMEWORK ASSIGNMENT: Complete Subsampling Scenario Homework, Continue working on Large Checker Pen Volume to Volume Exercise Homework **Catch Estimation Group HW: Group 3 @ 0800 and Group 4 @ 0830 **		
<p>Readings: Review Sea Turtle ID Guides</p> <p><u>FSB Readings and Subject Readings:</u> Marine Mammal, Sea Bird and Turtle Section (Section 5)</p> <p><u>Program Manual:</u> Incidental Take pp. 249-261 and Marine Mammal & Sea Turtle Logs pp. 315-323, Protected Species Sightings pp. 262-274</p> <p><u>Toughbook Manual:</u> Read all sections</p>		

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 9 Thursday	February 7, 2013		Tech Park: Training Room and Chiller
HOMEWORK DUE: Subsampling Scenario Homework			
0800	Sea Turtle Identification	Kimberly Murray Bill Greer Kathryn Roy	Trainees are instructed on identifying characteristics of sea turtles they may encounter while observing. Classroom instruction is followed by a hands-on lab with turtle specimens.
1000	Incidental Take Session	Bill Greer	Classroom instruction on how to properly sample and record encountered incidental takes.
1120	Homework Reviews /Exam 1 Preparations	Tania Lewandowski/Staff	Review homework material and overview for Exam 1.
1130	Trawl Trip Review	Kris Tholke Kara Gibbons	Review of edited training trip, trip file worksheets.
1200	LUNCH		
1300	Safety Exam & Practical: <ul style="list-style-type: none"> Written Safety Exam Safety Practical Stations <ul style="list-style-type: none"> Station 1: Immersion Suit Station 2: Deploy Life Raft Station 3: Mayday Call Station 4: EPIRB/PLB 	Mike Tork Lauren Carroll Jenna Rockwell	Safety practical includes hands on and written evaluation of trainees safety techniques. Note: A minimum of 85% is required to pass the NEFOP Observer Certification Program.
1430	<u>Electronic Data Collection 2</u> Toughbooks review Digital Camera review OBSCON/Sector ASM Comparison OBSCON ZIP/Upload	Erin Kupcha Charles Dunlap Giovanni Giancesin Mario Travaline Chris Tholke	Review of digital camera and Toughbooks. Instruction on using the OBSCON program/Sector ASM to upload trip data. OBSCON upload. Instruction and opportunity to filling out trawl information, length frequency, and INC take in Sector ASM What to bring: <ul style="list-style-type: none"> Charged toughbook
HOMEWORK ASSIGNMENT: Incidental Take Scenario & Study for Exam 1 Catch Estimation Group HW: Group 5 @ 0730 and Group 6 @1630 Readings: FSB Readings and Subject Readings: Gillnet (Section 9), IAL (Section 3) Program Manual: Gillnet Fishery pp.21-42, Crustacean pp. 307-314, and Individual Animal Log pp. 272-266 Biological Sampling Manual: pp. 4-7			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 10 Friday	February 8, 2013		
	<i>Exam 1, Gillnet Intro., Protected Spp Workshop</i>		Tech Park: Training Room , Quissett Lab, Woods Hole MA
0800	EXAM 1	Training Staff	A comprehensive examination, open book.
1000	Gillnet Fisheries Introduction	Giovanni Gianesin	Overview of the Gillnet fishery and fishing practices of the northeast.
1100	LUNCH		
1215	<u>Session 1:</u> Group 1 then Group 2 Protected Species Sampling Workshop	Bill Greer Kathryn Roy Gina Shield Meg Reynolds	Trainees apply classroom incidental take sampling procedures to turtle, bird, pinniped, and cetacean samples. Additional instruction includes sturgeon sampling procedure.
			What to Bring: <ul style="list-style-type: none"> Note taking paper & Pencil Closed toed shoes Grunden Bibs
1415	<u>Session 2:</u> Group 2 then Group 1 Shark ID Multi-Gear Scenarios/Recording Crustacean Log Individual Animal Log and Photographing Sturgeon	Ben Church Giovanni Gianesin	Trainees receive shark ID instruction in addition procedures for Multi-gear scenarios, crustacean sampling, and how to properly use the IAL and enter IAL information into Sector ASM.
1630	Incidental Take Review Session	Bill Greer	Review session to prepare for Incidental Take Exam.
<p>HOMEWORK ASSIGNMENT: Gillnet Take Home Scenario, complete Incidental Take HW, Study for Incidental Take Exam Catch Estimation Group HW: Group 7 @ 1630 Readings: Review all readings Incidental Take, MM ID, Turtle ID, Bird ID Editor of the Day: Ben Neville</p>			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 11 Monday	February 11, 2013		Tech Park: Training Room
Inc. Take Exam Part 1, Gillnet Fisheries			
HOMEWORK DUE: Incidental Take Scenario (Protected Spp Workshop)			
0800	Incidental Take Exam-Part 1	Bill Greer	An open book exam on MM identification and condition codes. Note: A minimum of 85% is required to pass the NEFOP Observer Certification Program.
0915	Gillnet Fisheries Continued Gillnet Fishery Gear Characteristics Log Gillnet Fishery Haul Log	Giovanni Ganesin	Continuation of the gillnet fishery gear components and fishing practices of the northeast.
1130	Debriefing and Editing Meet Your Editor	Kris Tholke Editing Staff	Trainees are instructed on the debriefing and editing process. Informal one-on-one meetings with their assigned editors.
1200	LUNCH		
1300	Gillnet Trip Prep	Tania Lewandowski	Overview of Gillnet trip.
1315	Gillnet Fisheries Continued Surface Gear/Weak Links Gillnet Exercise	Giovanni Ganesin	Instructions and activities designed to aid students in learning how to properly fill out the gillnet haul and gear logs. In class exercise.
1500	Incidental Take Review	Bill Greer	Review of Protected Spp. HW and prep. For Inc. Take Exam Section-2
HOMEWORK: Complete Gillnet Take Home Scenario & Prepare for Gillnet Trip Catch Estimation Group HW: Group 8			
Readings: Review Gillnet Readings			
Editor of the Day: Scott Kaplan			
All Editors 11:30-12:00			

TIME	PRESENTATION/ACTIVITY	DESCRIPTION
DAY 12 Tuesday	February 12, 2013 <i>Gillnet Training Trip</i>	Tech Park: Training Room, Scituate Harbor
HOMEWORK DUE: Gillnet Take Home Scenario		
	<p><u>Gillnet Training Trip</u></p> <p>Rain Date: February 13, 2013</p>	<p>F/V Endeavor Training Trip Lead: Giovanni Gianesin</p> <p>F/V Mary Elizabeth Training Trip Lead: Mario Travaline/Meg Reynolds</p> <p>Additional directions for day's events will be provided.</p>
	<p>*****NOTE*****</p>	<p>Ensure you make a copy of your trip data for tomorrows upload before turning in your trip!!!!</p>
	<p>What to bring:</p> <p><u>Safety Gear:</u></p> <ul style="list-style-type: none"> • Survival Suit with all attachments • PFDs (must be worn throughout trip) <p><u>Personal Gear:</u></p> <ul style="list-style-type: none"> • Sunscreen & sunglasses • Watch • Food • Water • Any needed prescribed medications • Wear layers • Hat 	<p><u>Work Gear:</u></p> <ul style="list-style-type: none"> • Boots • Gloves • Foul weather gear • Pencils & Clipboard • Waterproof Notepad • Cheat Sheets • Biological Sampling Manual
HOMEWORK: Study for Incidental Take Exam Part 2 and Lab Practical, Complete large checker Pen Exercise		
<p>Readings: Review Toughbook Manual</p>		
<p><u>Program Manual:</u> Fisherman Comment Log pp. 342-347</p>		

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 13 Wednesday	February 13, 2013		Tech Park: Training Room
HOMEWORK DUE: Large Checker Pen Volume to Volume Exercise			
0800	Incidental Take Exam- Part 2	Bill Greer	Part 2 of exam focusing on condition codes and commenting.(classroom)
Session Times 0900-1015 1000-1115	<u>Session 1:</u> Group 1 then Group 2 Gillnet Trip Upload	Erin Kupcha Charles Dunlap Staff	Uploading of training trip data and exercise for NEFOP trip data. What to Bring: <ul style="list-style-type: none"> • Charged toughbook • Copy of trip data
Session Times 0900-1015 1000-1115	<u>Session 2:</u> Group 2 then Group 1 Incidental Take Lab Practical	Bill Greer	Hands on examination testing student ability to properly complete incidental take logs.
1130	Gillnet Trip Review	Kris Tholke/Staff	Edited training trips will be returned to class and debriefed.
1200	LUNCH		
1300	NEFOP Regional Overview	Sara Weeks Mike Tork	NE and Mid Atlantic regions an overview
1330	NMFS Outreach	Chad Keith	An overview of outreach materials and opportunities with the NEFOP program.
1400	Meet an Observer	TBD	Current observers discuss their experiences and answer questions from the class.
1430	Marel Scale Certification/Issuance	Jenna Rockwell Charles Dunlap Cathy Brothers	Issuance and instruction on proper use and maintenance of the Marel scales.
HOMEWORK ASSIGNMENT: Study for Exam 2 & Complete Self Skills Checklist <u>FSB Readings: Field Diary</u>			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 14 Thursday	February 14, 2013		Tech Park: Training Room
<i>NEFOP Regulatory Compliance, Conflict Resolution, Trip Review</i>			
HOMEWORK DUE: None			
0800	Electronic Monitoring System Technology	Nichole Rossi Glenn Chamberlain	An overview of the 3 year pilot program and how it affects ASMs
0845	Regulatory Compliance Issue Blue Compliance Folder/Update Incident Report Review	Sara Weeks	Regulation Information; Trip Refusals, Field Diary, USCG Boardings, Data Release, Comment Card An interactive, classroom talk demonstrating the incident report process.
1000	NMFS Enforcement	SA Tom Gaffney	Special Agent speaks to the class about the role of the Office of Law Enforcement in NMFS.
1100	Fisherman's Comment Log	Mario Travaline	This log is where fishermen can voice their opinions and concerns about fishing operations.
1115	Incidental Take Exam/Scenario Review	Bill Greer	Review of exam and common errors made.
1130	Homework Reviews /Exam 2 Preparations	Giovanni Giancesin Staff	Review of assignments in preparation for Exam 2.
1200	LUNCH		
1300	Conflict Resolution	Staff	Trainees are presented with likely situations that could occur while performing job duties. Scenarios are covered in lecture and role playing.
1400	Fisheries Liaisons	TBD	Fishermen representing various fisheries discussion.
1430	Conflict Resolution Cont.	Staff	Additional scenarios and role playing.
1530	Pinger Certification Turtle Kit Assignment	Bill Greer	Certification on how to properly check and record pinger information. Certification is followed by assignment of turtle kits.
HOMEWORK ASSIGNMENT: Complete Skills Checklist, Study for Exam 2			
Readings:			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 15 Friday	February 15, 2013		Tech Park: Training Room
<i>Exam 2, Data Quality, EMST, Mentoring</i>			
HOMEWORK DUE: Skills Self Checklist(during mentoring session) and Evaluations			
0800	EXAM 2	Training Staff	A comprehensive examination, open book. What to bring: All notes, books, manuals, charged toughbook, digital camera.
1045	Training Trips	Kris Tholke	Overview of training trips and what to expect from them.
1100	Data Quality and Data Evaluation	Debra Duarte	What data quality means to the program and individual observer. Explanation of how data quality is evaluated in-house.
1200	Class Photos	Staff	
1200	LUNCH		
1300	Log Issuance	Tania Lewandowski	Issuance of NEFOP logs.
1315	Final Gear Check-In	Tania Lewandowski Staff	Final check-in of all required gear from provider.
1400	Mentor Times	Training Staff	Mentoring schedule will be made for a one-on-one program debrief for all successful trainees.
	NEFOP Graduation		